

Languages

With the exception of American Sign Language (ASL), which is an Occupational field, Language faculty at Maricopa must have a master’s degree in the language to be taught or a master’s degree in any field and 18 equivalent education and/or experience credits in the language to be taught, with a minimum of 9 from education. Faculty teaching a Less Commonly Taught Language (LCTL)* may be qualified to teach without a master’s degree. LCTL faculty who do not possess a master’s degree must still have 18 equivalent credits. Education credits refer to a semester credit or the quarter session equivalent.

Education (at least 9 credits required in this category)

Category	Max credits	Documentation
Graduate credits in the teaching field	18	Transcript
Upper-division credits in the teaching field (2 upper division semester credits = 1 graduate credit equivalent)	9	Transcript
Native speaker of the language to be taught	9	Secondary or post-secondary transcript from a region where the primary language is the language to be taught, a national certification of proficiency from a region where the primary language is the language to be taught, or a letter from an authority, such as a tribal leader, verifying the faculty member’s language skills

Equivalent Experience

Category	Max credits	Documentation
Successful post-secondary teaching experience in the language to be taught (1 semester = 1 credit)	9	Student and supervisor evaluations and/or letters of recommendation from faculty or administrators attesting to the teaching effectiveness of the faculty
Successful secondary teaching experience in the language to be taught (1 year = 1 credit)	6	Student and supervisor evaluations and/or letters of recommendation from faculty or administrators attesting to the teaching effectiveness of the faculty
Work experience other than teaching requiring regular use of the language to be taught in the performance of job duties (1 year = 1 credit)	6	Letter from supervisor or client attesting to effective use of language in the performance of job duties
Textbooks, journal articles, or similar publications in the language to be taught (1 article = 2 credits; 1 book = 6 credits)	6	Copy of publication
Committee membership/item writing for national language competitions, such as the National Spanish Exam (1 instance = 1 credit)	3	Certificate or letter attesting to participation
Referee for professional journals in the language to be taught (1 instance = 1 credit)	3	Copy of referee appointment or similar evidence
Participation in nationally-normed language assessment activity such as AP Language or Literature Readings (1 instance = 1 credit)	3	Certificate of Participation, letter from activity organizer, or similar evidence

Category	Max credits	Documentation
Documented language proficiency via a nationally recognized assessment such as those offered by NCATE or ACTFL	3	Copy of assessment score
Participation in language-related professional development within the last five years (18 hours = 1 credit)	3	Conference program, certificate of completion
Completion of MCCCCD professional development course in language education	3	Transcript

*As defined by the Center for Advanced Research on Language Acquisition at the University of Minnesota, Less Commonly Taught Languages (LCTL) are any language except English, French, German, or Spanish.