

Recommendation for Emeritus Distinction

Please see the attached Governing Board Policy on the qualifications for Emeritus Distinction to ensure that the nominee meets the requirements.

Name Prefix:		Employee Name:		
Nominee's Current Address:				
Nominee's Personal Email Address:				
Nominee's Employee ID Number:		Dates of Service (MM/DD/YYYY):		
		-		
College:		Position Title/Instructional Discipline:		
Emeritus Distinction Category:				
Faculty:	Chancellor:	Vice Chancellor:	President:	Vice President:
Award Status (See B and C on Governing Board Policy):				
Regular:		Exception:		
Justification for Recommendation (major accomplishments and achievements):				
Nominated by:				
Nominator's Signature:		Date:		
Vice Chancellor's or College President's Signature:		Date:		

After Vice Chancellor or College President has signed, email form to the Strategic Staffing Department at the District Office at strategicstaffing@domail.maricopa.edu.

Service Dates Verified by: (Strategic Staffing)	
By: _____	
Date: _____	
Did not qualify for Emeritus: <input type="checkbox"/>	

POLICY TYPE: BOARD AUXILIARY

POLICY TITLE: AWARDING OF EMERITUS DISTINCTION

1. Upon recommendation by the Chancellor, the Governing Board may award emeritus distinction to any full-time residential faculty, chancellor, vice-chancellor, college president, or college vice president who retires from the Maricopa County Community College District.
2. The Chancellor may recommend, and the Governing Board may award, emeritus distinction to a candidate only following a determination that the candidate has:
 - A. at least twenty years of full-time service in the Maricopa District with ten of the years in the position for which emeritus distinction is recommended;
 - B. demonstrated satisfactory performance;
 - C. not been the object of an adverse personnel decision; and
 - D. fulfilled all terms and conditions of employment.
3. The Governing Board may upon, recommendation by the Chancellor, award emeritus distinction to a candidate that does not meet the criteria in subsection (2), upon sufficient showing that the candidate has:
 - A. Contributed significantly to his or her respective field or discipline;
 - B. Performed service throughout the candidate's employment in the Maricopa District that have been of direct benefit to students; and
 - C. Contributed to the creation of innovative programs or initiatives within the Maricopa district.
 - D. At least ten years of full time service in the Maricopa District.
4. The awarding of emeritus distinction will mean that the candidate's name and title, followed by emeritus distinction, will be placed in the appropriate college catalog or district publication. Awarding of emeritus distinction shall not entitle the holder to remuneration or other benefit in addition to any provided under this policy.
5. The Chancellor shall consider, for recommendation to the Governing Board, every employee eligible for emeritus distinction following the employee's retirement. This policy shall be applied retroactively to any eligible employee who has retired prior to the effective date of this policy provided that a written petition for emeritus distinction is submitted on the employee's behalf to the Chancellor and the Chancellor is provided sufficient written documentation to justify the awarding of emeritus distinction. Emeritus distinction may be awarded posthumously.

Governing Board Minutes, May 23, 2000
Adopted Motion, 8968

Amended February 22, 2011, Motion No. 9781, 9782

Amended November 27, 2001 (for inclusion in Board Auxiliary Policy Type only)

Amended June 25, 2002 Motion No. 9114

Amended November 28, 2006 Motion No. 9388

Amended January 23, 2007 Motion No. 9393