

Foreign Transcript Evaluation

Applicants who are foreign graduates must provide a transcript evaluation to confirm that their degree is equivalent to an Associate's, Bachelor's, Master's, or Doctorate degree awarded from an accredited institution in the United States.

A copy of the transcript evaluation from a foreign credential evaluation agency must be submitted for each position. You may submit the evaluation by fax (480-731-8599), mail, or in-person to the District Human Resources Office. It must be received by 5 p.m. (Arizona time) on the closing date. Please write the posting number on the transcript evaluation. The transcript evaluation allows the Employee Services to verify that the requirements are met for the discipline.

Following are recommended companies for evaluations:

- AACRAO Southwest
13910 N. Frank Lloyd Wright Blvd.
PMB 395
Scottsdale, AZ 85260
480.551.8005
<http://www.aacrao.org/credential/>
e-mail: aacrao.sw@direcway.com
- WCI (Word Communications International, Inc.)
1430 E. Missouri Avenue suite 267, Phoenix, AZ 85014
602.265.0678
<http://www.wordcommunication.com>
e-mail: evaluations@earthlink.net
- International Education Research Foundation, Inc.
P.O. Box 3665
Culver City, CA 90231-3665
310.342.7086
<http://www.ierf.org>
e-mail: info@ierf.org
- Educational Credential Evaluators, Inc.
PO Box 514070
Milwaukee, WI 53203-3470
414.289.3400
<http://www.ece.org>
e-mail: eval@ece.org

Note to Foreign Graduates:

Even foreign transcripts printed in English need to have the Foreign Credential Evaluation. An evaluation of the completed degree program is required to determine equivalency to degree programs awarded from an accredited institution in the United States.