

Research Close-out Form

Directions to Researchers: The Principal Investigator (PI) shall submit a close-out form for non-exempt research when data collection and analysis are completed within the scope of the IRB approved protocol. If the PI intends to deviate from the original purpose stated on the application and approved by the IRB, the PI must submit a new application to the IRB. This form must be submitted to the [MCCCD IRB Office](#). The PI needs to download the blank form on their computer, complete it, and then send it as an attachment.

Protocol ID: _____ Protocol Title: _____

Principal Investigator or Researcher

Name: _____

Institutional Affiliation: _____

Email: _____ Phone: _____

Status of Research Please check one.

Never started

Describe the circumstances:

Completed

Problems Encountered During Research

Describe any problems that you may have encountered during the research related to protection of human subjects:

Describe how these problems were resolved:

Use of Research

How have the data been used, up to this point? Provide references to any publications (including that of a thesis or dissertation) or conference presentations that involve data from this study:

Signature of Principal Investigator or Researcher: _____

Date: _____

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