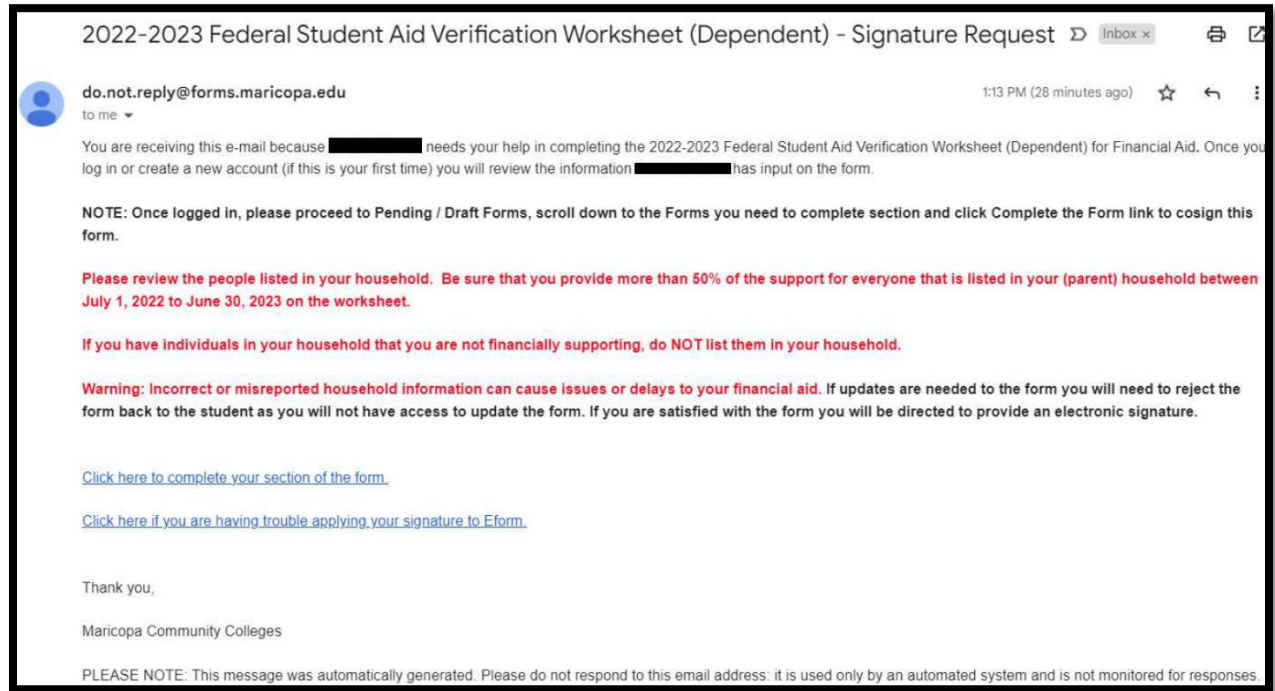


Once the student has filled out the Verification Worksheet an email will be sent to the parent with information and a link to sign the worksheet. The email will appear in the parent's inbox as follows:

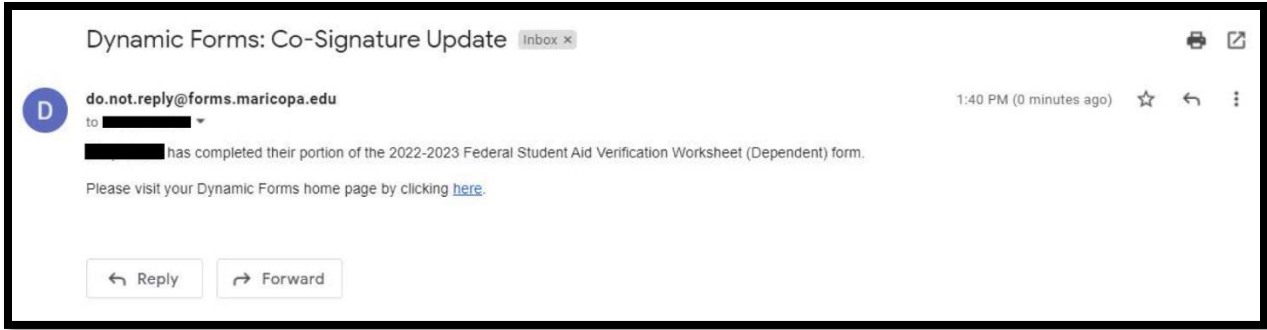


Once the parent clicks the link they will need to create an account if one has not already been created.

*\*Please keep in mind that if your parent has a Maricopa email address they will not be able to use it to make an account, so they will need to use another personal email account that they have access to.\**

After filling out the information to create an account they will receive a confirmation email containing a link to activate their account.

Once the parent has signed the Verification Worksheet, the student will receive an email Confirmation and will appear in the student's email inbox as follows.



If you want to check to see if a parent signature is still needed, log into Eforms by [clicking here](#).

Use your Maricopa MEID and Password to log in.

Log In

To access the system, enter your MEID and password below.

Please enter your MEID

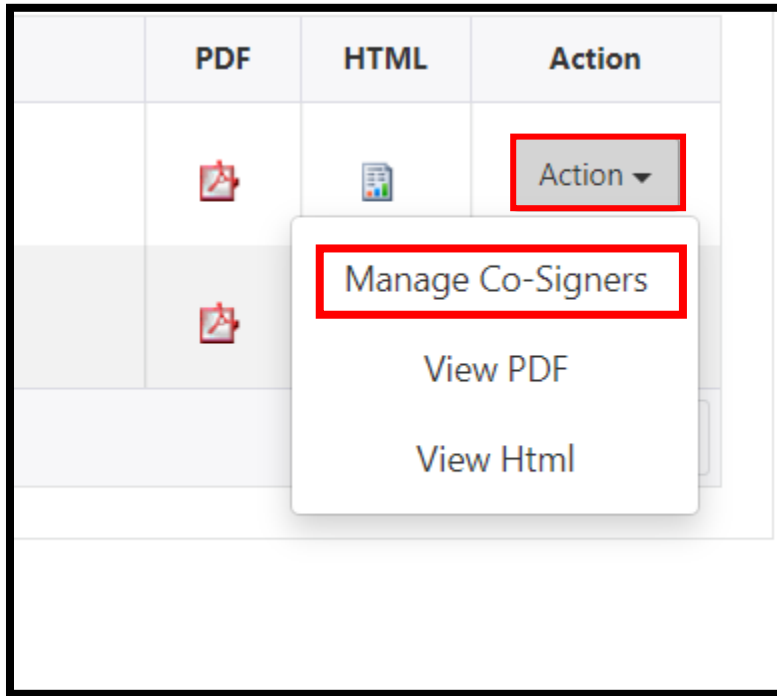
Password

Log In

Any forms in pending status that require parent signature will show “**Pending**” next to the form.

Form Name	Status	Description	Date	PDF	HTML	Action
2022-2023 District FA Document Upload Form	Draft	Started By: [redacted]	Last Saved: 9/26/2022 1:29:08 PM			Action ▾
2022-2023 Student Income Worksheet (Dependent)	Draft	Started By: [redacted]	Last Saved: 9/26/2022 1:28:10 PM			Action ▾
2022-2023 Parent Income Worksheet New	Draft	Started By: [redacted]	Last Saved: 9/26/2022 1:27:54 PM			Action ▾
2022-2023 Federal Student Aid Verification Worksheet (Dependent)	<b>Pending</b>	Started By: [redacted]	Signature Request Date: 9/23/2022 1:13:00 PM			Action ▾

Click on "Action" and then "Manage Co-Signers".



Lastly click on "Actions" and then "Re-send Notification" to send a reminder email to parent.

