



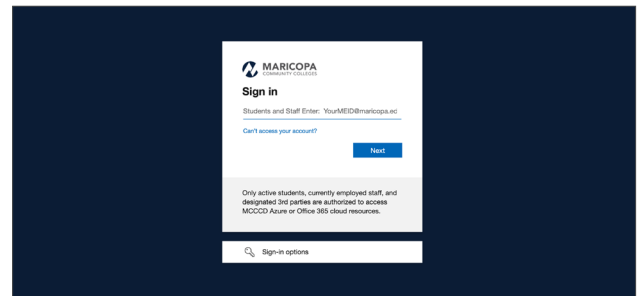
This guide will show you how to:

- Run the Degree Progress Report from your Student Center
- Review the degree or certificate requirements for your program plan
- Determine if the requirements are Satisfied or Not Satisfied
- View your Class Schedule
- Save/Print your report

STEP 1: NAVIGATE TO THE STUDENT CENTER

1. Go to www.maricopa.edu/student-center
2. Log in using your **MEID** credentials

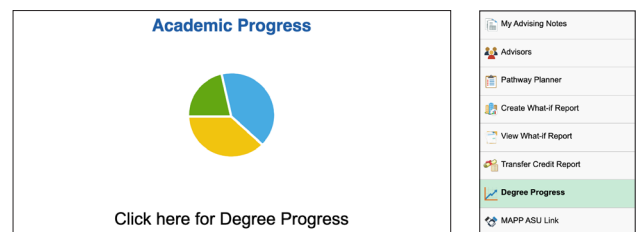
SIS Log-in Screen



STEP 2: RUN THE DEGREE PROGRESS REPORT

1. Click on the **Academic Progress** tile
2. Click on **Degree Progress** in the sidebar

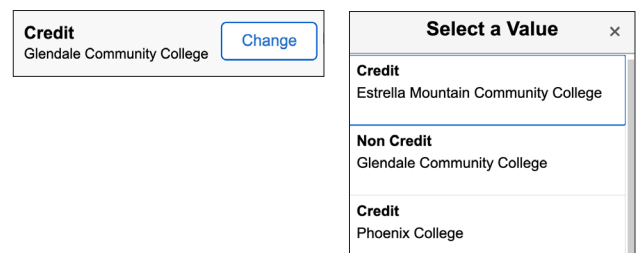
Academic Progress Tile and Sidebar



STEP 3: SELECT APPROPRIATE COLLEGE (IF NECESSARY)

1. For students admitted to multiple Maricopa colleges, use the **Change** button in the upper left-hand corner to select the applicable college.
1. After selecting the applicable college, the **Degree Progress Report** will automatically load.

College View Change Button



STEP 4: HOW TO READ THE DEGREE PROGRESS REPORT

1. To view or verify the degree or certificate and catalog on the academic record, click the program title link next to the **Change** button.
2. A timestamp appears at the top of the report.

Academic Progress

Report data generated on 12/15/2021 1:13:04PM

3. The following icons may display in the report for the specified college:

- ✓ Graded courses completed
- ◆ In progress courses (not graded)

Note: *In-progress courses from another Maricopa college will only appear in the DPR once the course has been graded and transferred.*

- ← Courses transferred from another Maricopa College or external institution (e.g. Arizona State University)

4. **Satisfied** versus **Not Satisfied** requirements. Program requirements in the DPR will appear as either:

Satisfied = All coursework is complete for that requirement. Click the requirement line to see the exact courses.

Not Satisfied = Coursework is still needed; a percentage of units completed and graph will display. To see further details, click on the requirement line.

Important! A course may share a similar name with a degree or certificate program, but not necessarily qualify as a requirement for it. Always verify that a course fulfills a requirement before taking it. Questions regarding your Degree Progress Report may be directed to your academic advisor.

If you have questions. Your report may appear different depending on your plan — for example, if you are a Dual Enrollment high school student. For any questions about your report, Academic Plan, requirements, or other situation, please contact an academic advisor.

Academic Record

Credit
Phoenix College

Change

[Associate in Arts, Emphasis in Music](#)

Plan Information ×

▼ **Current Academic Objective**

Phoenix College

Requirement (Catalog) Term

Career:

Credit

Fall 2012

Program:

Degree and Cert Programs

Fall 2019

Plan:

AA, Music

Fall 2019

FOI:

FOI Visual & Performing Arts

Expected Grad Term

Graduation Status Not Applied

Satisfied Example

AGEC First Year Composition List 1 (RQ-2219)
✓ Satisfied

AGEC First Year Composition List 1 (RQ-2219)
✓ Satisfied

Select one course from the list to complete 3 credits.

Courses

The following courses may be used to satisfy this requirement:

Course	Description	Units	When/Typically Offered	Grade	Status
ENG 101	First-Year Composition	3.00	Spring 2016	C	✓ Taken

Not Satisfied Example

Music Additional Lower Division Requirements List 3
◆ Not Satisfied

Units Completed 75%

0% 100%

Music Additional Lower Division Requirements List 3
◆ Not Satisfied

Student's level and number of credits required for degree determined by piano instructor based on audition.

Units 4.00 required, 3.00 taken, 1.00 needed

Courses

The following courses were used to satisfy this requirement:

Course	Description	Units	When/Typically Offered	Grade	Status
MUP 131	Class Piano I	1.00	Spring 2020	A	✓ Taken
MUP 132	Class Piano II	1.00	Spring 2021	C	✓ Taken
MUP 231	Class Piano III	1.00	Spring 2022		◆ In Progress
MUP 232	Class Piano IV	1.00			

*** view multiple offerings

STEP 5: REVIEW COURSE DETAILS

To review course information (requisites, general education designation, detailed description, etc.) click on the course line.

You can get more information on how to [register for classes](#) from your Student Center.

Course Details

MUP 232	Class Piano IV	1.00	>
*** view multiple offerings			

STEP 6: PRINT/SAVE DEGREE PROGRESS REPORT

Use the buttons at the top of the page to generate a PDF version of the report. There are two PDF options.

View Report as PDF provides a detailed report that tends to be lengthy depending on the degree or certificate.

View Consolidated Report as PDF provides a color-coded, one to two-page report with bar graphs (depending on the plan).

Both reports can be Saved/Printed.

PDF View Buttons

View Report as PDF	View Consolidated Report as PDF
--------------------	---------------------------------