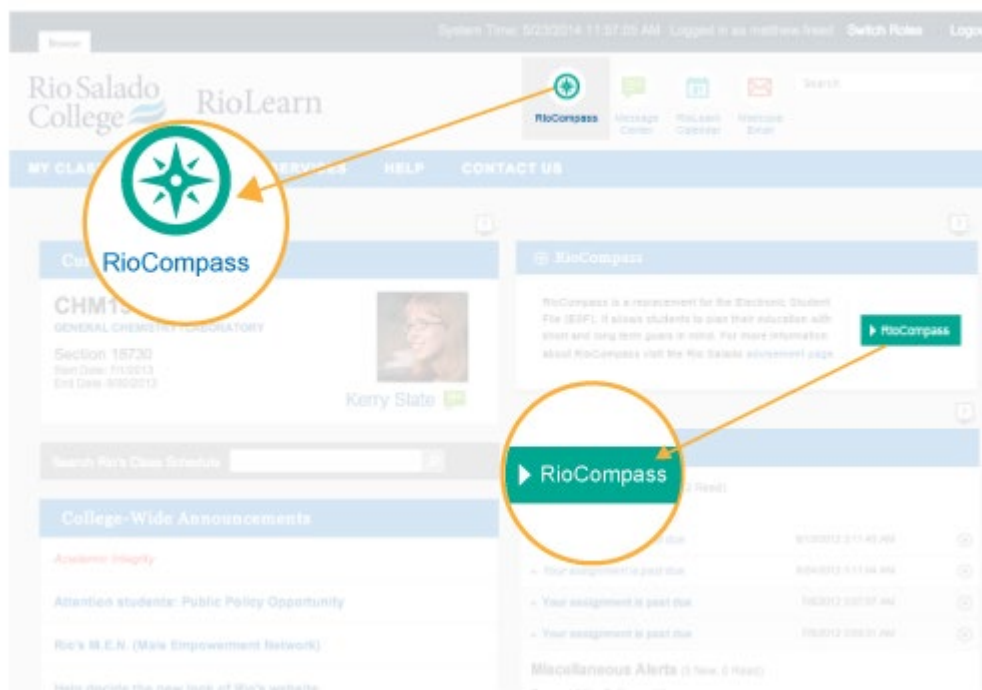


Maximum Timeframe Appeal Form Instructions

1. Print Maximum Timeframe Appeal form and complete all sections.
2. Locate your Advisor to get the restricted list of courses needed to complete your degree at Rio Salado College:
 - To find your advisor you will need to access **RioCompass** by logging into **RioLearn** using your MEID (user name) and password; www.riolearn.org
 - Click on the **RioCompass** icon to access your student file:



3. Email the completed and signed appeal form to your Advisor.
4. All official transcripts from a non-Maricopa County Community College must be on file prior to the course list being finalized.
5. Maximum Timeframe appeals are reviewed solely by the Financial Aid Satisfactory Academic Appeals Committee, your Advisor is not part of the committee. All decisions made by the committee are final.



Chandler-Gilbert | Estrella Mountain | GateWay | Glendale | Mesa
Paradise Valley | Phoenix | Rio Salado | Scottsdale | South Mountain
Maricopa Skill Center | NorthWest Skill Center | SouthWest Skill Center

Non-Discrimination Statement

The Maricopa County Community College District (MCCCD) is an EEO / AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX / 504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit <http://www.maricopa.edu/non-discrimination>.

**Your signature below acknowledges that you have READ & UNDERSTAND the above restrictions &/or recommendations.
(Electronic signature NOT accepted)**

Student's Signature: _____ Date: _____

Please submit the completed form to the Advisement office so that they may complete your My Academic Plan (Restricted Course List). The advisor will sign below acknowledging that they have completed their part in this process and forward the form to the Financial Aid office for committee review.

Advisor Signature: _____ Date: _____