

Out of County Affidavit Student Guide

Students utilizing a Out-Of-County Affidavit at any or multiple MCCCDCollege(s) should adhere to Admissions and Registration requirements that are posted at the link below:

2.2 Admission/Registration/Enrollment

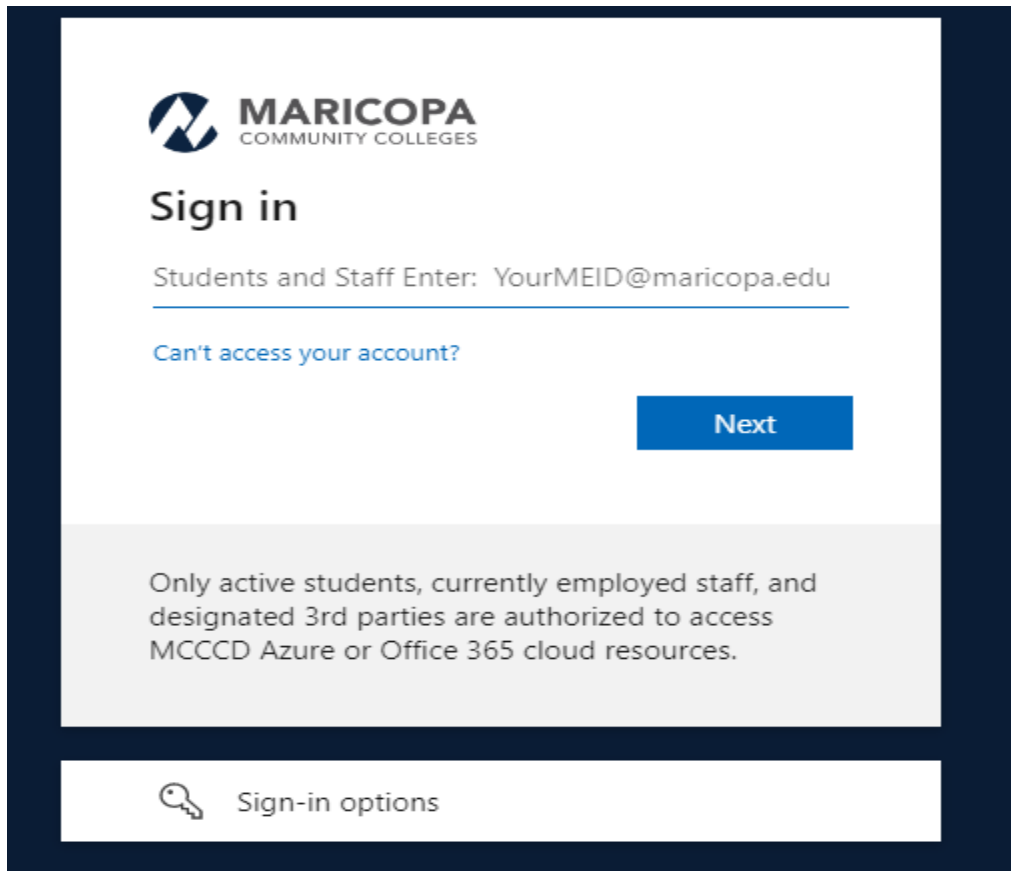
<https://district.maricopa.edu/regulations/admin-regs/section-2/2-2>

Students residing in a reciprocal country (Apache and Greenlee)

1. Students will begin processing the Out-of-County Affidavit by clicking [Out-of-County Affidavit Dynamic forms](#).
 - a. Complete this form for each Maricopa college that you plan to attend each semester.
 - b. Each semester a new Out-of-County Affidavit is required when students enroll, to be eligible for in-county tuition rate.

Complete Out of County Affidavit via Dynamic Forms:

1. Students will login using their college MEID and password.



The screenshot shows the Maricopa Community Colleges sign-in interface. At the top left is the Maricopa Community Colleges logo. Below it, the text "Sign in" is displayed. Underneath, there is a prompt: "Students and Staff Enter: YourMEID@maricopa.edu" followed by a horizontal line for input. Below the input line is a link that says "Can't access your account?". To the right of the input line is a blue button labeled "Next". At the bottom of the main content area, there is a grey box containing the text: "Only active students, currently employed staff, and designated 3rd parties are authorized to access MCCCDCollege Azure or Office 365 cloud resources." At the very bottom of the page, there is a white box with a key icon and the text "Sign-in options".

2. Fill in the student information fields. All boxes with (*) are required fields.
 - a. Student information will populate
 - b. Phone and Address can be updated as needed

Maricopa County Community College District (MCCCD)
ARIZONA OUT-OF-COUNTY RESIDENCE AFFIDAVIT

Instructions to Applicant – The Maricopa Community Colleges District and other established districts in the state may admit students from any part of this state that is not a part of an established community college district on the same conditions as residents. Maricopa’s enrollment process requires that students seeking the in-county resident rate to complete this affidavit and pay remain tuition and fees. Your signature below certifies that the information provided on this form is accurate.

College Information

College Semester Year

Student Information

Student ID

First Name Last Name

Cell Phone Maricopa Email

Address

City

State Zip

3. Complete the County of Residence portion of the Affidavit

County of Residence How long?

Select a Proof of County Residency

UPLOAD AND ATTACH your county residency document No file chosen

Files over 25 MB will not be accepted

Acceptable Documents:

- Arizona Drivers License, or ID with county address
- Arizona Income Tax Return
- Bank Account
- Current Utility bill
- Dependency as indicated on a federal income tax-return
- High School ID
- Notarized statement of LandLord, and/or Employer
- Other documentation with proof of address
- Ownership of real property
- Source of financial support

4. Once the Affidavit is submitted the student receives the following email confirmation.

Hello {STUDENT},

Thank you for submitting your Affidavit.

- Verification of eligibility must be approved by the District Office of Public Stewardship.
- Please allow 5-7 business days for processing
- Please pay your registration and class fees by going to your [Student Center](#) to make payment.

If you have any questions or concerns please contact the Student Business Services Office at 480-731-8800, and select the campus you plan to attend.

Thank you,

Maricopa Community Colleges